

Dear Parent/Guardian or Student,

Colonel By Secondary School - Music is offering students the opportunity to participate in an outstanding tour of Toronto from May 25 to 28, 2023. The tour has been prepared by Brightspark, a full service, TICO-registered tour operator specializing in student group travel.

### Your tour includes the following:

- Round trip transportation by Coach transportation
- Accommodations at The George - Student Residence: May 25 - May 28
- 3 Breakfasts, 2 Dinners
- 2 Tour Leaders
- All attractions and activities outlined in the attached Itinerary
- All Taxes and Gratuities
- Brightspark 24/7 emergency on-tour support team
- Brightspark Souvenir with emergency contact number for every passenger

**Price of the tour is based on 80 paying passengers:**

**Student \$ 920 including Insurance (\$ 60) Quad Occupancy (2 beds)**

Prices are based on a projected number of paying participants. If our actual passenger count varies from our projected number, the price of the tour may change to reflect our actual numbers.

Please go to [www.brightsparktravel.ca](http://www.brightsparktravel.ca) and enter the Tour Web Code (located in the upper right hand corner of this document) to get started. Registration online requires payment by credit card or direct deposit.

This is a fantastic opportunity to experience Toronto with your classmates, we hope that you will consider participating in this trip of a lifetime! If you have any questions about the tour, please feel free to call Brightspark at 1-800-267-6425 or visit [www.brightsparktravel.ca](http://www.brightsparktravel.ca)

Sincerely,  
Colonel By Secondary School - Music and Brightspark

### REGISTRATION IS EASY, PLEASE VISIT:

<https://portal.brightsparktravel.ca/>

Use the code below and register no later than:

**Jan 16, 2023**

### Tour Web Code:

**E7FEJ3A**

A non-refundable deposit of \$160 is required upon registration.

### PROTECT YOUR PURCHASE WITH TRAVEL GUARD INSURANCE

Travel Guard Insurance has been included in your tour. Please refer to the attached insurance document for coverage of highlights and Brightspark's website for additional details. Your purchase is protected and so are you.

### STUDENT PAYMENT SCHEDULE

Amount	Due Date
\$ 160	Jan 16, 2023
\$ 380	Feb 24, 2023
\$ 380	Mar 24, 2023

### Total Student Price:

\$ 920 including Insurance



## CONDITIONS AND EXCLUSIONS FORMING PART OF THE CONTRACT OF RESERVATION

Educatours, Ltd., doing business as (DPA) Brightspark, and its representative(s) (hereinafter "Educatours") is acting solely as agent for the suppliers who provide all accommodations and all transportation and other services for the Trip (hereinafter the "Suppliers".) Booking a Trip with Educatours involves an agreement between the signor of the reservation from (hereinafter the "Passenger") and where the Passenger is under the age of 18, the agreement includes the custodial parent or legal guardian who signs this reservation form, and the Suppliers. The Suppliers are independent parties, over which Educatours exercises no control. The travel services and other services provided are subject to the conditions imposed by the Suppliers and their liability to tariffs, condition of carriage, tickets and vouchers and international conventions and agreements. Unless due to the negligence of Educatours, the passenger acknowledges and agrees that Educatours is not in any way liable for personal injury, property damage, inconvenience, loss of time, or loss arising out of the act, omission, of any direct air carrier, motor coach company, hotel or any other Suppliers in conjunction with the Trip. Furthermore, the Passenger acknowledges and agrees that unless due to the negligence of Educatours is not in any way responsible for any injury, damage, or loss due to reason of theft, accident, mechanical breakdown, government action, weather, failure to make timely payments, or any other reason beyond the control of any Suppliers in conjunction with the Trip. When booking the Trip with Educatours, the Passenger acknowledges and understands that the Trip and its related activities are ORGANIZATION SPONSORED (i.e. organized and sponsored through a school or club) and as a result decisions regarding, but not limited to, tour itineraries, participants, accommodations, meals, roommates and costs will be made by the sponsoring organization or its representative (hereinafter the "Trip Planner") on the passengers' behalf. Educatours STAFF ARE NOT CHAPERONES. The permission and signatures of a custodial parent/legal guardian is required if the Passenger is under 18 years of age. **DOCUMENTATION:** In the event that the Passenger does not obtain the required documents, the Passenger will be denied boarding by the carrier or refused entry into the country of destination. No refunds will be made should boarding or entry be denied because of insufficient or lost documents. In such an event, any cost associated with an early return home, or to the original departure point, will be the Passenger's expense. If a passport is required for travel, the expiry date on the passport must be valid for a minimum of 6 months from departure date.

**NOTICE TO PASSENGERS:** Passengers should be aware that different living standards and practices, and different standards and conditions with respect to the provision of utilities, services and accommodations may exist outside of Ontario.

**ROOM OCCUPANCY POLICY:** It is the responsibility of the Trip Planner to fill each room to maximum occupancy based on price. If a cancellation by one or more Passengers changes the occupancy of an assigned room, leaving rooms filled below maximum occupancy, it is the Trip Planner's responsibility to reassign rooms to maximum occupancy. Rooms may consist of any combination of the following, based on occupancy: one king size bed, one queen sized bed, one double sized bed, two double sized beds, a pull-out couch, a rollaway bed, or single bed. In accommodations other than hotels (i.e. university or college residences, international youth hostels, camps, pensions) there may be shared washroom and/or shower facilities.

**ROOMING LIST DUE DATE:** All rooming lists are due in our office 60 days prior to departure. Rooming list changes that occur between 30 days and 24 hrs (Cdn destinations), 30 days and 48 hrs (US destinations), and 30 days and 72 hours (international destinations) prior to departure are subject to a \$25 change fee.

**PRICE INCREASES:** The prices advertised are based on fixed costs at the time of printing the brochures. These costs are dependent on fuel costs, rates of exchanges, and other factors. Should these costs increase, Educatours reserves the right to increase the price. Should the price increase be greater than 7%, the consumer has the right to cancel the contract for the travel service and obtain a full refund of all amounts paid to Educatours, unless the price increase is the result of government taxation or a fuel surcharge allowed by the Canadian Transportation Agency. Every effort will be made to advise you of any price increase at least 15 days before your Trip departure.

**AIRLINE DEPARTURE TAXES:** Departure taxes are not included in the cost of the tour and are subject to change without notice to by the airlines.

**DAMAGE:** Passengers in each room are responsible for damages in their respective rooms as well as any unpaid room service bills. Passengers on each motor coach are responsible for any damage to that motor coach. Common area damage will be paid for the entire tour group unless damage is associated to specific passengers. Common areas are defined as hallways, stairwells, elevators, lobbies etc. Accommodations can also hold the group responsible for the cost of excessive cleaning to the property.

**CONDUCT LETTER:** You may be required to sign a conduct letter before leaving for your destination. This will outline what our Suppliers, the sponsoring organization (i.e. school or club), and Educatours expect from you when travelling with us. Misconduct could result in being evicted from the Trip. Passengers who are evicted from the Trip in any way and for any reason are responsible for any associated costs and arrangements return home. Educatours and the sponsoring organization reserve the right to decline or evict any Passenger from participating on the Trip at any time either before or during the Trip and for any cause.

**INSURANCE:** Educatours strongly recommends the purchase of Travel Guard Insurance. Travel Guard Insurance is non-refundable and non-transferable. Passengers must indicate if they wish to purchase or decline insurance on the registration form. If no indication is made this means insurance has been declined. If every Passenger chooses to decline the insurance package, they will be subject to the cancellation policies. Educatours will not be responsible for any denied claims by the Travel Guard. Eligibility expenses may include: cancellation charges prior to departure, trip interruptions, excess hospital/medical, baggage, personal effects, out-of-pocket expenses, return of vehicle, family transportation benefit, death after departure, and accidental benefits. This form is not an insurance policy. The policy, terms, conditions and restrictions are set out in the insurance certificate. All claims must be submitted in writing. Claims for reasons that are covered under the Travel Guard Policy must be made through Travel Guard. Your reservation and insurance policy do not commence until your Reservation Form is received and accepted in our office at 3280 Bloor St, W, Centre Tower, Suite 901, Toronto, Ontario, M8X 2X3.

**DEPOSITS:** A minimum deposit of \$100 (Cdn. Programs), \$200 (U.S. programs) or \$750 (international and air programs) per student is required. Final payment is due in our office 60 days prior to departure for Canadian and US destinations, and 90 days prior for international destinations.

**LATE REGISTRANTS:** If there is room on the mode of transportation, space in an existing hotel room and the passenger is paid in full, passengers can be added to the tour up to 24 hours for Canadian destinations, 7 days for US destinations and 30 days for international destinations. All registrants must sign a registration form or accept our terms and conditions online.

**CANCELLATION POLICY:** Deposits are non-refundable and non-transferable. The amount of the deposit varies based on trip destination. All payment up to the full cost of the trip are non-refundable and non-transferable between 60 days and the date of departure for Canadian and US destinations, and between 90 days and day of departure for international destinations. Special event tickets including, but not limited to, sporting and theatre events, are non-refundable at any time.

**UNCLAIMED LUGGAGE:** Any lost or unclaimed articles that have been turned over to Educatours will be held by Educatours for 30 days from end of Tour date. After the 30-day period, any articles remaining unclaimed will be donated to Charity. Any expense in returning lost or forgotten items is solely at the expense of the Passenger.

**TRIP CANCELLATION BY Educatours:** Educatours and the sponsoring organization (i.e. school or club) reserve the right to cancel any Trip in its sole discretion. In the event that a Trip is cancelled by Educatours, Educatours shall have no responsibility beyond the refund of all monies paid by the Passenger, which shall be deemed to constitute full settlement. Educatours cannot guarantee weather conditions nor can Educatours be responsible for any shut down, whether wholly or partially of the operations of any services in connection with the Trip whether they be caused by weather or for any reason or cause, and Educatours hereby expressly reserves the right to change the Trip destination if deemed necessary by Educatours.

**COMPLAINTS:** If the Passenger has a problem with the services provided on or in connection with the Trip at the destination, the Passenger will contact Educatours who will do its best to correct the problem. If the problem cannot be resolved at the destination, the Passenger may send a written complaint to Educatours when the Passenger returns from the Trip.

**CHANGES IN ACCOMMODATION:** Every effort will be made to ensure that the accommodation included in the prices of the Trip will be provided as advertised. Educatours reserves the right to substitute accommodation for equal or better accommodation. Educatours does not control the management of hotels and resorts.

**CONSTRUCTION OR RENOVATION:** The Passenger acknowledges that the hotel or other accommodation selected and confirmed by Educatours for the Trip may be undergoing construction or renovations during the Passenger Trips. The Passenger agrees that he/she shall not be entitled to any refund or discount due to any such condition. It is the responsibility of Educatours to inform the clients of any construction or renovation prior to departure.

**Educatours RESPONSIBILITIES:** Once travel has commenced, Educatours cannot assume responsibility for any refunds, losses, costs or expenses arising out of injury, accident or death, loss of or damage to or delay in connection with baggage or other property, delay inconvenience, upset, disappointment, stress, frustration or loss of enjoyment or loss of holiday time resulting from: a) mechanical breakdown, government action, war, terrorism, revolution, elements of nature or acts of God, weather, strike, public health quarantine or any other action beyond Educatours' control; b) the Passenger's failure to provide documentation necessary for the journey and return to Country of Origin; c) being denied access to aircraft due to contravening the airline's conditions of carriage; d) being held by the Government direction or security or law enforcement agency; e) the Passenger's missing connections or failing to follow the directions of Educatours or its representatives; f) the need for Educatours to change itineraries or substitute accommodation or hotels or services provided that every effort is made to supply the most comparable services and accommodations available. No refund is allowed for any unused tour or air service.

**INTERPRETATION:** This contract regardless of where it is performed shall be interpreted in accordance with the laws of the Province of Ontario, Canada. If there is a dispute, the Passenger (and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian) and Educatours agree that any legal proceedings must be commenced and conducted in the City of Toronto, Canada. In the event that any covenant, provision or term of his contract should at any time be held by any competent court or other tribunal to be void or unenforceable, then this contract for reservation shall not fail, but the covenant, provision or term shall be deemed to be servable from the remainder of this contract, which will remain and continue in full force and effect. Any oral or written assurance or statement that differs from the terms and conditions not expressly approved in writing by Educatours head office at 3280 Bloor St. W, Centre Tower, Suite 901, Toronto, Ontario, M8X 2X3, is not the responsibility of Educatours and does not form part of this contract. The provisions contained herein constitutes the entire contract between Educatours and the Passenger (and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian). The Passenger and in the case of a Passenger who is under the age of 18, also the Passenger's custodial parent or legal guardian) hereby acknowledges having read the contract or been given a reasonable opportunity to read and understand this contract.

### Day One - Saturday May 27, 2023

- 10:30 AM **417 Bus Line Ltd. motor coach**  
Approximate time of arrival at your school of a 54 passenger, temperature controlled, washroom equipped, highway motor coach.
- 11:00 AM Board your motor coach and depart.  
Appropriate rest and meal stops will be made.  
En route your Tour Director will get to know the students on a first name basis and lead discussions.

Take Highway #407 to and from your destination.

- 5:00 PM **Check In**  
Approximate arrival at The George - Student Residence.
- 6:15 PM **Dinner at Old Spaghetti Factory (MENU E: Meat Sauce Menu)**

8:00 PM **Performance at Roy Thomson Hall**

- 10:00 PM Board your motor coach and transfer to your accommodations.

### Day Two - Sunday May 28, 2023

8:15 AM **Hot Breakfast at the George Residence.**

9:15 AM Board your motor coach and depart for your next activity.

- 10:00 AM **Visit Metalworks Studios**  
Students get a glimpse into the world of music recording at Metalworks Studios.

12:30 PM Lunch at your own cost.

2:00 PM **Guided Tour of Roy Thompson Hall**  
The tour of Roy Thompson Hall (designed by Canadian architect Arthur Erickson) includes the glass-clad lobbies, the 2600-seat auditorium with its 5,000 pipe Gabriel Kney concert organ, and the Lexus lounge, completed in 2003.

4:30 PM **Medieval Times Dinner and Tournament**  
Embark on an 11th century adventure as you enjoy a Medieval Feast and cheer on your knight during an epic competition at Medieval Times.

7:00 PM **Visit Harbourfront Music Garden**

Designed by internationally renowned cellist Yo-Yo Ma and landscape designer Julie Moir Messervy, the garden is a reflection in landscape of Bach's First Suite for Unaccompanied Cello, with each dance movement within the suite corresponding to a different section of the garden. Two Canadian artists created special features for the Music Garden. Tom Tollefson, architectural blacksmith, fabricated the Music Pavilion, and the late Anne Roberts of Feir Mill Design Inc., designed the Maypole.

8:00 PM Board your motor coach and transfer to your accommodations.

8:30 PM **Rehearsal**  
Rehearse at your residence for your upcoming performance at Canada's Wonderland

### Day Three - Monday May 29, 2023

8:00 AM **Hot Breakfast at the George Residence.**

9:00 AM **Rehearsal**  
Morning rehearsal before the group heads to Wonderland!

9:30 AM Board your motor coach and depart for your next activity.

10:30 AM **Canada's Wonderland - Festival of Music**  
Your group performs at Canada's Wonderland. After your performance, the adjudicator will present your group with comments from your performance recorded onto a CD. Included in this performance package is admission to the amusement park with over 200 attractions, 60 rides and a 20-acre water park. Lunch, dinner and access to the park's attractions will be in supervised groups.

8:00 PM Board your motor coach and transfer to your accommodations.

### Day Four - Tuesday May 30, 2023

8:00 AM **Hot Breakfast at the George Residence.**

9:00 AM **Hotel Check Out**  
Check out of your accommodations and load your luggage onto the motor coach.

9:30 AM Board your motor coach and depart for home. Appropriate rest and meal stops will be made en route.

3:30 PM **Welcome Home!**  
Approximate time of arrival at your school.



*This is your preliminary itinerary. The order of activities on your actual tour may vary based on availability of attractions and restaurants at time of booking. In keeping with Brightspark's commitment to safety and security, all our itineraries are designed to comply with the Department of Transportation's rules and regulations for maximum hours of service for motor coach drivers.*



## HOW TO REGISTER ONLINE

→ Go to [portal.brightsparktravel.ca](https://portal.brightsparktravel.ca)

→ Register for a tour

1. Enter the parent/guardian email address
2. Click on “Get Started”

→ Fill out the parent profile

Click on “Create Account”

*Password must be six or more characters long and contain at least one capital letter, lowercase letter, number, and symbol.*

→ Register for a new tour

Enter the seven-character **Tour Web Code** found in the top right box of the parent letter.

→ Register my child

1. **Child's information:** Fill out the participant's information.
2. **Tour options:** Overview of cost, room occupancy, and Terms and Conditions.  
*You must check the box to agree to Terms and Conditions before moving forward.*
3. **Insurance:** If insurance is optional, you have the choice to select or decline it. If insurance is mandatory or not offered for your tour, no further action is required.

#### 4. Review and confirm

- **Tour amount:** Total trip cost.
- **Payment amount:** Deposit, pay in full, or other amount (must be equal to or greater than minimum deposit amount).
- **Payment method**

#### 5. Payment (required to confirm registration)

- If paying by Visa, Visa Debit, or MasterCard, you will be transferred to Moneris. If autopay is selected, your billing address will be required.
- When payment by Visa, Visa Debit, or MasterCard is successful, you should see a “Success” message.
- If making a bill payment through BMO, Scotia, TD, CIBC, RBC, Tangerine, Meridian, or National Bank, you will be transferred to your banking institution to make the payment. (This transfer will only happen during your initial transaction on Brightspark. For subsequent payments, you'll go directly through your banking institution's website or teller.) Add “Brightspark Travel” as the payee and use the Participant Code as the account number. Bill payments can take up to 72 hours to reach Brightspark. Registration will be confirmed once we've received your payment from the bank.